

# 2024 State Basketball Tournament Manual

Congratulations to you and your team for qualifying for the 2024 Girls' State Basketball Tournament!

This 2024 State Basketball Tournament Manual may also be found on the IGHSAU website. Please familiarize yourself with this manual in its entirety.

## **IGHSAU Administration Contact Information During State Tournament**

|                           |                                  |              |  |
|---------------------------|----------------------------------|--------------|--|
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| <b>Madison Melchert</b>   | Award Recipients                 | 515-201-9557 | <a href="mailto:madison@ighsau.org">madison@ighsau.org</a>             |
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| <b>Jason Eslinger</b>     | Media Contact                    | 515-240-7649 | <a href="mailto:jasoneslinger@ighsau.org">jasoneslinger@ighsau.org</a> |
| <b>Gary Ross</b>          | Basketball Administrator         | 515-975-3729 | <a href="mailto:gross@ighsau.org">gross@ighsau.org</a>                 |
| <b>Ben Van Wyk</b>        | Facility Manager                 | 641-990-4712 | <a href="mailto:ben@ighsau.org">ben@ighsau.org</a>                     |
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| <b>Kiersten Schneider</b> | Media Credentials                | 515-321-0639 | <a href="mailto:kiersen@ighsau.org">kiersen@ighsau.org</a>             |
| <b>Taylor Anderson</b>    | Marketing/Digital Network        | 515-402-2655 | <a href="mailto:taylor@ighsau.org">taylor@ighsau.org</a>               |
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## **State Tournament Program Information**

Rosters and season results will be retrieved from Bound). **Please review your rosters and be sure they are updated and the information (NUMBERS, spelling, year, position, height) is correct. IF THE INFORMATION IS LISTED INCORRECTLY ON BOUND, IT WILL BE LISTED INCORRECTLY IN THE STATE TOURNAMENT PROGRAM.** Contact Jason Eslinger ([jasoneslinger@ighsau.org](mailto:jasoneslinger@ighsau.org)) to receive assistance if you need to make any change to your Bound (quikstats) roster.

**Statistics for 3A state qualifiers must be updated through the regional final on Bound (QuikStats) no later than 10:00 am on Monday, Feb. 19. Statistics for 1A/2A state qualifiers must be updated through the regional final on Bound (QuikStats) no later than noon on Thursday, February 22. Statistics for 4A/5A state qualifiers must be updated through the regional final no later than noon on Wednesday, Feb. 21.**

**Please meet these important deadlines. Failure to have information submitted on time will result in your team being omitted from our state tournament program.**

Royal Publishing is authorized by the IGHS AU to sell "hometown" advertisements to be included in the 2024 state basketball program. If your team qualifies for the state tournament, businesses in your communities and your booster club will likely be contacted by Royal Publishing to inquire about purchasing an advertisement in the state tournament program. Businesses and booster clubs are in no way obligated to purchase an ad but may do so if they wish.

### **Mandatory State Basketball Video Exchange**

It is the responsibility of each head coach who qualifies for the state tournament communicate with the head coach of his/her quarterfinal state tournament opponent to facilitate a video exchange from each team's regional semifinal and regional final games. Video exchange shall occur the day after completion of the respective regional final games and shall be by online exchange, next-day mail, or physical delivery. If mutually agreed to by both opposing coaches, video exchange does not have to occur. Hudl exchange is an excellent option.

### **Team & Cheerleader Admission to Wells Fargo Arena**

All teams will enter the arena through the Pass Gate located on northeast corner (2<sup>nd</sup> St.) of the arena at street level. This is also the ONLY entrance for a participating team wishing to enter to watch a session of the tournament in which it is not playing. Everyone in your travel party (not to exceed 23) should have a badge (1 head coach badge, 22 team badges). These badges are included in your regional final packet. Everyone must have a badge to be admitted to Wells Fargo Arena. **NO EXCEPTIONS WILL BE MADE TO THIS POLICY! PLEASE MAKE SURE YOU HAVE YOUR BADGE FOR ADMISSION!**

Badges are required for floor level access. There are no concession or merchandise stands on floor level. Any member of the travel party wishing to access the public areas of the building can do so only WEARING a badge and only through a designated access point. Likewise, access to the floor from the public area is only available to those wearing a badge or IGHS AU credentials.

The official team travel party is limited to a total of 23 people (coaches, players, chaperone, scorekeeper, video manager, and managers). **A team may have no more than 15 players in uniform. THE ENTIRE PARTY (up to 23) MUST ENTER TOGETHER. When the team enters the Northeast corner of Wells Fargo, the coach should present the State Tournament Roster to the Usher/Volunteer. Any individuals in excess of 23 will be admitted through the pass gate and the school will be billed for these individuals in excess of 23.** Each school determines who will be included in its travel party. In addition, one bus driver per school will be allowed free admittance. Bus drivers must enter through the VIP Pass Gate located in the northwest corner of the building. Children under high school age may be part of the travel party and must be accompanied by an adult at all times.

Each participating school is allowed up to six cheerleaders in uniform during the session in which it participates. These cheerleaders must enter through the team pass gate and will be issued a wristband at that time. This allowance is above and beyond the 23 included in the team travel party. One cheerleading supervisor will also be admitted through the team pass gate when accompanying the cheerleaders. The cheerleading supervisor is expected to remain seated near the cheerleaders. A mascot is allowed in addition to the six cheerleaders.

## **Team Video Segments – MUST BE RECORDED IN ADVANCE**

Each team is expected to record and submit two (2) separate video segments in advance of the state tournament. Each video will be shown on the arena video board during each team's respective game. Videos should be recorded using a smartphone in a horizontal format (16:9). Videos should NOT be recorded vertically. Use of a tripod or other mounting device is recommended to avoid excess movement of the camera. Videos can be recorded in a team locker room, gymnasium, or other school-appropriate location. Creativity is encouraged! Both videos should be submitted **no later than February 23<sup>th</sup> at 5 p.m.** Videos can be submitted online at <https://form.jotform.com/240464157119051> or emailed to [tyler.able@teallpropertiesgroup.com](mailto:tyler.able@teallpropertiesgroup.com).

**Video #1** – A small group of seniors or team captains are asked to film a 30-45 second video sharing fun facts about their hometown and school. An example script is provided below:

Player #1: *"Hi, we're the Winterset Huskies! We're here to share a few fun facts about our hometown and school."*

Player #2: *"Every October, we host the Covered Bridge Festival to celebrate the famous covered bridges Madison county is known for. Both the movie and Broadway musical 'The Bridges of Madison County' are based here."*

Player #3: *"Winterset is also the birthplace of actor John Wayne and you'll find the Iowa Quilt Museum at the center of town."*

Player #4: *"Winterset is a smaller town located in Madison County about 45 minutes from Des Moines and our high school has about 500 students. Thanks for listening!"*

All Players: *"Let's go Huskies!"*

Link to examples: [bit.ly/hometown2021](http://bit.ly/hometown2021)

**Video #2** – The entire team should get together to record a 45-60 second video highlighting either a pre-game "pump-up" routine or of the team performing their school song in a fun way. Creativity is encouraged. Links to examples are below:

Link to pump-up examples: [bit.ly/pregame2021](http://bit.ly/pregame2021)

Link to school song examples: [bit.ly/schoolsong2021](http://bit.ly/schoolsong2021)

Questions about any of the video recordings should be directed to Matt Homonoff ([matt@ighsau.org](mailto:matt@ighsau.org)). Videos can be submitted online at <https://form.jotform.com/240464157119051> or emailed to [tyler.able@teallpropertiesgroup.com](mailto:tyler.able@teallpropertiesgroup.com)

Please submit no later than **February 23<sup>th</sup> at 5 p.m.**

## **Coach Video Segments – CHAMPIONSHIPS**

**CHAMPIONSHIPS** – The winning coach of each semifinal game is expected to film two separate videos with the Wells Fargo Arena video production team following their semifinal victory. The first will be a 10-second video that will be played prior to introductions of their respective championship game. The second video will be a short 45-second interview with IGHS AU staff member Madison Melchert answering simple questions like "chicken or steak" or "car or truck?". This video will be shown on the video board during each team's respective championship game. All videos will be uploaded and shared with all teams following the tournament.

## **Wells Fargo Arena Ticketing**

Wells Fargo Arena has three seating levels. The 100 Level, referred to as the lower bowl, seats over 8,000. The 200 Level surrounds the middle of the arena and seats over 2,000. The 300 Level, referred to as the upper deck, seats over 6,000. Your ticket allows seating in any location, although the upper decks are closed to all seating unless the size of the crowd warrants their use. All tickets are general admission for \$10. Wells Fargo Arena does not accept checks. Advance tickets are available for purchase either at the Wells Fargo Arena Box Office, by telephone at 866-553- 2457, or through the Wells Fargo Arena website ([www.iowaeventscenter.com](http://www.iowaeventscenter.com)).

There is no public seating on the floor level of the arena. Only those who hold IGHSAU-issued access passes or badges are permitted access to the floor level.

## **Who Must Hold a Ticket**

All spectators kindergarten and older must purchase a ticket. Children not yet in school will NOT require a ticket. Cost is \$10 per session. Doors will open 60 minutes prior to tip-off of the first game of each session. Fans will be allowed to leave and re-enter during the same session, but they must get stamped prior to leaving the building. Stamp tables will be located at the north and south ends of the concourse.

## **TICKET SALE PROCEDURE – ALL STATE TOURNAMENT TICKETS MUST BE PURCHASED FROM THE WELLS FARGO ARENA- SCHOOLS WILL NOT BE SENT STATE TICKETS**

Spectators of advancing teams may purchase tickets for the semifinal and/or championship rounds online or at the box office following their team's game. Purchasing tickets online is recommended and encouraged to avoid lines in the box office lobby. Box office windows at the southwest entrance to the arena will sell advance round tickets at any time. Please note the main box office is located on the lower level in the southwest corner of the building and outside of the ticketed area. Advanced ticket sale windows behind Section 101 will open immediately upon the conclusion of each quarterfinal and semifinal game, and will remain open through halftime of the following game. This schedule is to accommodate fans from a winning team seeking to buy their tickets for the next round.

## **General Admission Seating Guidance**

Home team spectators (**BEST OR TOP SEED** (IF #4 AND #5 PLAY, #4 IS THE BEST OR TOP SEED) should sit on the team bench side of the arena. Visiting team spectators (**LOWER SEED**) should sit across from the team bench in the arena. Public address announcements and the overhead video-board will provide game-day direction for the transition of fans from one game to the next.

## **Coaches Allowed at Floor Level**

Basketball coaches will be allowed to sit on the floor level of Wells Fargo Arena and/or attend the "Cooley's Corner" located at the north end of the arena. This includes coaches from all teams - whether playing in the state tournament, or not. If not from a state tournament participating team, the basketball coach must purchase a ticket and then enter through the VIP Pass Gate at the northwest corner. The coach must sign in and give his/her ticket to the pass gate attendant in exchange for a wristband which will allow access to the floor and spectator seating areas. In addition, you will receive an admission to the Cooley's Corner for coaches and administrators.

## **Team Transportation Parking**

After dropping off the team at the pass gate, participating team vehicles (buses, vans, or other school vehicles) will be directed to designated parking in the north parking lot at Community Choice Credit Union Convention Center. There is no charge for parking participating team vehicles (buses, vans, or other school vehicles) – pep band buses would also be allowed to park in the north parking lot at Community Choice Credit Union Convention Center). Other buses parking in the lot are assessed \$40 per day for parking. Bus drivers/coaches will need to show a participating credential at the north Community Choice Credit Union parking lot 1 and will then be admitted. In that lot there are reserved sections for participating vehicles.

## **Spectator Parking**

Charter or pep buses carrying spectators will drive south on 3<sup>rd</sup> Street (this is a one-way street---need to be in the right lane) and drop off fans at the south entrance of Wells Fargo Arena. From there, they shall proceed directly south on 3<sup>rd</sup> Street to Park Street, turn right and go two blocks, turn right on 5<sup>th</sup> Street. Parking, free of charge, will be provided in the right lane immediately west of Community Choice Credit Union Convention Center. If full, buses would proceed straight ahead to the far north lot and park for a \$40 fee or can park elsewhere at their own choice and cost. After 6:00 p.m., buses can also park on the street free of charge.

Individual vehicle parking is available in the lot immediately north of Community Choice Credit Union Convention Center. The lot charge is \$7. Other parking options include parking ramps at 7<sup>th</sup> and Crocker, 5<sup>th</sup> and Grand, and 4<sup>th</sup> and Locust. A map showing access to Wells Fargo Arena, on-site parking, downtown parking, and skywalk routes is located at the following web site: (<http://www.iowaeventscenter.com/plan-your-visit/directions-parking>).

## **Bench Area**

Each team will have 18 chairs located from the scoring table to the water cooler. **There shall not be more than 18 people seated in the team's 18 chairs.** The chairs on the end of the floor near the basket are for IGHS AU trainers and are not to be used by teams or their support personnel.

## **Uniforms**

The BEST or HIGHER SEED (if #4 and #5 are playing, #4 is the BEST or HIGHER SEED) will be the home team and wear white jerseys. The LOWER SEED will be the visitor and wear other-than-white jerseys. **Please bring both sets of uniforms.**

## **Pre-game Conference**

**The head coach and captains are required to attend this brief meeting with the game officials in front of the scorer's bench at approximately the 12-minute mark during warm-ups.**

## **Scorebook/Roster**

**Upon arrival for each game, the coach is required to submit a game roster to Jason Eslinger in the Press Room.** A team may have no more than 15 players in uniform listed on their game roster. **The coach is responsible for verifying the team roster at the scorer's bench prior to the start of each game. It is permissible to dress different players from one game to the next - just be sure that the official scorer is aware of any changes from the previous game.** There is no room at the scorer's bench for a team's scorekeeper. If a team wishes to maintain a separate scorebook at floor level, the person keeping the scorebook may sit in one of the team's 18 chairs on the floor or in the seats behind the team bench.

## **Warm-up Time**

Teams may take the court at Wells Fargo Arena as it becomes available prior to their game. Basketballs will be made available to each team a maximum of 30 minutes prior to game time, and a minimum of 15 minutes is guaranteed for warm-up time.

## **Introductions**

Once the 15-minute clock has expired, a horn will sound. A Sportsmanship Award will be presented to a recipient for each team during the quarterfinal games prior to introductions. The national anthem will be played or performed prior to introductions for the first game each day. A scholarship provided by the Iowa Bankers Association will be presented following the conclusion of the 1<sup>st</sup> quarter for each **championship** game (if playing, prior to intros). Order of introductions:

- Visiting team non-starters and assistant coaches-line up in numerical order facing the floor
- Home team non-starters and assistant coaches-line up in numerical order facing the floor
- Starters for each team alternate beginning with the visiting team-go to center and shake hands
- Head coaches for each team beginning with the visiting team- go to center and shake hands
- Game officials- face the floor
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Daily timing sheets will be provided to head coaches when they turn in their roster to Jason Eslinger each day their team is playing.

## **Timeouts**

Each team will be allotted three 60-second timeouts and two 30-second timeouts in all games, including the championship games. Please have your team ready to come back onto the floor when the first horn sounds, so that play may resume immediately after the second horn. Officials have been instructed to begin play promptly on the second horn.

## **Quarter Breaks & Halftime Intermissions**

Breaks at the end of the first and third quarters for quarterfinal, semifinal, and championship games will be 90 seconds. Halftimes will be 12 minutes in length for all quarterfinals and semi-final rounds, and 20 minutes for all championship games. The floor will be available for warm-up at the three-minute mark. There is a count-down clock in each dressing room so the remaining time can be monitored. Each team is responsible for being back on the floor on time.

## **Basketballs & Towels**

Basketballs will be provided at the Arena for each team to use during the warm-up period for each tournament game. The Spalding TF1000 Legacy is the official basketball of the IGHSAU and will be used at the state tournament. Each team needs to furnish its own towels.

## **Practice Sessions**

Practice on the Wells Fargo Arena floor is prohibited prior to your actual pre-game time sequence. However, should your team wish to practice on a 94-foot floor prior to the tournament, it is permissible to practice in other facilities as long as no school time is missed.

## **Locker Rooms in the Arena**

The locker rooms are located on the west side of the arena. Each team is solely responsible for its own valuables. While each player will have a locker available in the dressing rooms, there is no area to lock valuables. Please arrange for someone from your party to safeguard any valuables. Once a team member is dressed in uniform for the game, she will not be allowed access to any other level of the arena. Only properly credentialed patrons will be allowed floor access.

## **IGHSAU Digital Network Interview**

Following each quarterfinal and semifinal game, the head coach of the advancing team is expected to complete an interview during halftime of the following game with the IGHSAU Digital Network broadcast crew (i.e. the winning coach of the 10am game will be interviewed during halftime of the 11:45am game). The Digital Network broadcast booth is located at center court directly across from the score table. Winning coaches that play in the last scheduled game each day are not expected to attend the first game the following day for an interview but may do so if they wish (i.e. winner of 8:30pm game on Monday is not required to complete an interview during the Tuesday 10am game).

## **Media Interviews**

Following each game, teams are given a 5-minute cooling off period in their locker rooms. At that point, the head coach of EACH TEAM and three players from EACH TEAM are required to report to the interview room for interviews with the media. Jason Eslinger from the IGHSAU will inform coaches which players need to report to the interview room.

## **Arena Security**

All bags and purses are subject to search by Wells Fargo Arena security prior to spectator entry. No outside food or drink is allowed to be carried into the arena by spectators. Wells Fargo Arena has implemented a clear bag policy for all events. A maximum size of 12"x6"x12" is permitted. Exceptions will be made for bags containing items required for medical, family, or childcare.

Please refer to the Iowa Events Center policies:

<https://www.iowaeventscenter.com/plan-your-visit/event-policies-faq>

## **Spectator Attire & Conduct**

Please notify your students and patrons that shoes and shirts are required for admittance to all IGHS AU indoor events. No masks or apparel presenting a safety concern will be permitted. Anyone wearing clothing that is obscene or objectionable will be asked to change the clothing and/or may be required to leave.

Each school is responsible for supervising and policing its own spectators regarding behavior and conduct. No fans or spectators are permitted on the playing floor at the conclusion of the game EXCEPT that the athletic director of the victorious championship team in each of the five classes will help in monitoring which parents/spectators are allowed to enter the Winner's Circle on the north end of the arena floor. The athletic directors will assist in the entrance to the Winner's Circle of the parents/guardians of the players on the team and any adult spectators of his/her choosing.

Any of the following actions will result in ejection of the offender from the premises:

- Disrespectful conduct, including verbal or written profanity, obscene gestures or comments, offensive remarks of a sexual nature, or other vulgar actions that demean individuals or the event.
- Throwing articles onto the contest area.
- Entering the contest area in protest or celebration.
- Physical confrontation involving contest officials, coaches/directors, contestants, or spectators.
- Spectator interference with the event.
- Use of laser light pens.

Use of artificial signs, banners, and noisemakers (air horns, cowbells, keys, thunder sticks, megaphones, etc.) is prohibited. (First offense = Warning. Subsequent offense = Ejection.)

## **Administrator Admission & Student Supervision**

School Administrators (and guest) of participating teams will be admitted with their administrator pass during any session of the tournament. Please enter through the VIP PASS GATE located at the northwest corner of the arena where you will be asked to show your administrator pass and photo ID. **Each of the participating teams is required to have at least one administrator on the floor in front of their student crowd. The front row of the spectator seating area will also be reserved for school administrators to facilitate supervision of their student sections. All administrators planning to supervise from the floor level must pick up a wristband when they come through the VIP Pass Gate at the northwest corner.**

Proper decorum and spectator conduct is an area of emphasis at the state basketball tournament. We appreciate your assistance to ensure spectators appropriately represent their school and community.



## **Pep Bands**

Each state basketball tournament qualifying school may bring its pep band to Wells Fargo Arena to perform during the team's quarterfinal and semifinal round game(s). This is not a requirement, but rather an option subject to approval by the local school administration. There is no limit to the number of pep band members. **THERE WILL BE NO PEP BANDS DURING THE CHAMPIONSHIP GAMES.**

**\*30 PEP BAND MEMBERS, ONE DIRECTOR, AND PEP BAND BUS DRIVER(S) WILL BE ADMITTED AT NO CHARGE. ANY MEMBERS OF THE PEP BAND EXCEEDING 30 WILL BE CHARGED ADMISSION PRICE OF \$10. PLEASE EMAIL GARY ROSS AT THE IGHS AU ([gross@ighsau.org](mailto:gross@ighsau.org)) TO INFORM US IF YOU WILL BE BRINGING A PEP BAND. WE WILL HAVE WRISTBANDS WHEN YOU ENTER WELLS FARGO ARENA. THE IGHS AU WILL INVOICE EACH SCHOOL FOR THE NUMBER OF PEP BAND MEMBERS EXCEEDING 30. PRIOR TO 2018 ALL BAND MEMBERS WERE REQUIRED TO PURCHASE A TICKET.**

**The pep band and director must enter the arena through the Team Pass Gate located at the northeast corner of the building off of 2<sup>nd</sup> Avenue.** There are no concession stands or restroom facilities on the floor level. Students will need to go to the balcony level but will be allowed to do with their wristbands.

**The bus driver(s) must enter through the VIP/Media Pass Gate located at the northwest corner of the building.**

An IGHS AU staff member will escort the pep band to the appropriate location. We ask that you set up as quickly as you can to allow for more time for your pep band to play during warm-ups. Once set up, the director will use a headset to communicate with the Wells Fargo Arena staff. Through use of the headset, the band director will receive specific instruction of when the band should perform. We anticipate there will be an opportunity to play during pre-game warm-up, between quarters, during time-outs, following half-time entertainment, and briefly following the game.

When the game is completed, the pep band should vacate the area as quickly as possible to allow the pep band for the next game to set up. Please contact Heidi Reed with any questions.

## **PLAYERS LOUNGE**

During the tournament, student-athletes on tournament-qualifying teams (only basketball players and the coaches of those teams) will have exclusive access to a "Players Lounge" on the south end of the floor. This reserved courtside space will allow student-athletes to relax, socialize with teammates, take photos in the IGHS AU photo booth, work on homework, and enjoy the action of the 2023 state basketball tournament. Light refreshments will be available. Student-athletes must show their credential to gain access to the "Players Lounge". We hope your student-athletes enjoy this element of the girls state basketball tournament.

## **PEP BUSES**

If you are planning on bringing a pep bus to the state tournament, contact Gary Ross (gross@ighsau.org) to inform him the day in which you will be bringing a pep bus and the number of tickets you need. The chaperone should then go to the VIP area at the northwest corner of Wells Fargo Arena to pick up the tickets. The school will then be invoiced for the tickets following the state tournament.

## **Pets**

Except as otherwise stated herein, no pets are permitted at IGHSAU-sanctioned events. Any persons found with a pet at an event will be removed from the premises. However, this policy shall comply with the provisions of Iowa Code §216C. As such, a person with a disability or a person training an assistive animal has the right to be accompanied by a service dog or an assistive animal, under control. The person is liable for damage done to any premises or facility by a service dog or assistive animal. A "service dog" means a dog specially trained at a recognized training facility to assist a person with a disability, whether described as a service dog, guide dog, hearing dog, support dog, independence dog, or otherwise. An "assistive animal" means a simian or other animal specially trained or in the process of being trained under the auspices of a recognized training facility to assist a person with a disability.

## **Alcohol & Tobacco Policy**

No alcohol or tobacco is to be sold or consumed on the grounds of any state tournament venue leased or provided to the Athletic Union for the purpose of conducting a state championship.

Section 123.46 of the Iowa Code States: A person shall not possess or consume alcoholic liquors, wine or beer on a public school property or while attending a public or private school-related function. A person shall not be intoxicated or simulate intoxication in a public place. A person violating this subsection is guilty of a simple misdemeanor. This policy will be strictly enforced.

## **Athletic Trainers**

One licensed/certified athletic trainer per participating team will be admitted free of charge on the day(s) on which their team is participating. THE TRAINER MAY ENTER THE ARENA AT THE VIP NW AREA OR THE NE TEAM ENTRANCE AREA and receive the trainer credential.

Two Certified Athletic Trainers will be located in the chairs along the baseline during all games. One hour prior to the start of each session we will have at least one staff Athletic Trainer available to assist you and your athletes with pre-game preparations. The Athletic Training Room is located near the locker rooms in the northwest corner of Wells Fargo Arena. Ice is available for injuries only and the arena staff provides water and cups at the end of the team benches.

## Video & Photography

Each team is allowed one person to video the game(s) in which your team participates. Video is permitted above Section 116 in the ADA section, located on the east side of the main concourse. A tripod may be used in this section only. To video from this area, the person must secure a special pass from Jason Eslinger, who will be in the media room. If not part of the travel party of 23, it is the coach's responsibility to secure proper credentials from Mr. Eslinger upon arrival. No one is allowed to video in this location for scouting or personal reasons. Photography is permitted in the arena. Spectators may video as long as the equipment is hand-held or using a mono-pod (no tripods), the taping is done from a ticketed seat, and no external power is utilized. Photography or video shot for resale or redistribution is strictly prohibited.

## School Newspaper/Yearbook Credentials

School/student publications must email their credential requests to Kiersten Schneider [kiersten@ighsau.org](mailto:kiersten@ighsau.org) by 4:30 p.m. on Thursday, Feb. 22. Credentials are to be picked up at the northwest media entrance door to Wells Fargo Arena. IGHS AU will staff the media entrance and provide a packet that will include your media pass. The media entrance will be open at least 90 minutes before the first session each day. Please be prepared to show photo identification at this entrance point.

## Presentation of Awards

Immediately following the completion of each game on Monday through Friday afternoon, a brief awards presentation will be held to present a team trophy, individual plaques, and cheerleader's medals to the losing team and to announce the day and time of the next competition for the winning team. **BOTH TEAMS AND THEIR CHEERLEADERS SHALL REMAIN ON THE FLOOR FOR THIS AWARDS PRESENTATION. Please instruct your team to come forward to receive these awards. In addition, for the quarterfinals and semifinals, the winning team will be asked to send a player or representative to center court to "advance" their team to the next round by writing their team name on the official tournament bracket.**

Immediately following each championship game on Friday and Saturday night, an awards presentation will be made. The championship winner will receive championship t-shirts on the playing court immediately following the game. The All-Tournament Team will then be recognized on the playing court. Trophies and medals will then be awarded to the runner-up team followed by the championship team trophy. The championship team should then gather their belongings from their bench area and proceed to the Winners' Circle at the north end on the arena while the runner-up team photo is being taken on the playing court. The championship team will receive their medals and plaques in this Winners' Circle, will take their team photo there, will have a brief "bracket championship advancement" ceremony, "special championship activity", and will have the opportunity to celebrate and take photos with the parents and spectators selected by the school's athletic director.

## Streamed and Televised Games

The state quarterfinal and semifinal games will be live streamed online via the IGHS AU Digital Network available on ighsau.org. Quarterfinal and semifinal games will not be televised. Iowa PBS will televise Friday's and Saturday's championship games live statewide. The championship games will also be streamed live on iowapbs.org/sports.

## **Sportsmanship Award**

Each school shall select an adult from their community who exemplifies good sportsmanship and proper decorum. Immediately prior to the team introductions at the quarterfinal games for all teams, IGHSAU staff will present each school a \$250 award (this will be mailed to the school's athletic department) at center court with the representatives chosen by the two participating teams.

## **Iowa Bankers Association Scholarship**

The Iowa Bankers Association is sponsoring a \$1,000 scholarship and Student Achievement Award at the 2024 Iowa Girls State Basketball Tournament. One scholarship will be awarded in each of the five classes. All state tournament qualifying teams are asked to nominate one senior on their basketball team that possesses the scholastic, leadership, and citizenship skills necessary to receive this award. Only one student per qualifying school may be nominated. Nomination forms are included in the regional final packet and must be received by the Iowa Bankers Association by Friday, February 23. This presentation will take place during the break between the 1<sup>st</sup> and 2<sup>nd</sup> quarter of each championship game. If the recipient is a member of one of the teams playing in the championship, the presentation will occur before their game.

## **Travel & Per Diem Supplements**

Participating teams are paid \$1.25 per mile, one way, plus a \$300 supplemental food allowance for participation in a quarterfinal game. Teams less than 125 miles from Des Moines that qualify for the semifinals and/or finals will receive \$1.25 per mile, one way, plus the \$300 food allowance for each additional game in which they participate. Teams more than 125 miles from Des Moines that qualify for the semifinals and/or finals will receive a \$450 lodging supplement instead of the mileage/food allowance if they stay overnight. Lodging reservations and food arrangements are the responsibility of the school. We encourage you to utilize IGHSAU Restaurant & Hotel Partners, but you are not required to do so. A separate information sheet with partner information is included with this packet.

## **Official State Tournament Merchandise**

The IGHSAU is proud to partner with Fine Designs to provide official 2024 State Basketball Tournament Merchandise onsite or online. Please encourage your players, coaches, and fans to visit [store.finedesigns.com/IGHSAU-Apparel](https://store.finedesigns.com/IGHSAU-Apparel). *\*In addition, Fine Designs will be onsite at two different locations within Wells Fargo Arena..*

## **ADDITIONAL POST-SEASON AWARDS**

Qualifying teams that are interested in purchasing additional medals, championship t-shirts, or basketballs can use the Award Form provided in the packet. Contact Ben Van Wyk from the IGHSAU – [ben@ighsau.org](mailto:ben@ighsau.org) or go to the IGHSAU website to download the form. Any questions not covered in this manual should be directed to Gary Ross at [gross@ighsau.org](mailto:gross@ighsau.org).

**Congratulations to your team for qualifying for the 2024 Girls' State Basketball Tournament, and best of success!**

Gary Ross

IGHSAU Basketball Administrator

