

July 11, 2018

Congratulations on advancing to the 2018 State Softball Tournament at Harlan Rogers Park in Ft. Dodge, Iowa. Quarterfinal games will begin on Monday, July 16. Championship games are scheduled for Thursday, July 19 and Friday, July 20. A complete list of games is attached. Championship game times may be revised slightly for IPTV scheduling.

### **Travel & Per Diem Supplements**

Participating teams less than 125 miles from Fort Dodge will receive \$1.25 per mile one way and a \$300 food allowance for each day they play.

Participating teams more than 125 miles from Fort Dodge will receive \$1.25 per mile one way and \$300 food allowance and \$450 lodging allowance for Quarterfinal play. Teams advancing in the bracket will receive an additional \$450 lodging and \$600 food allowance for Wednesday and Thursday or Friday play.

Teams will receive a reimbursement check at the conclusion of the tournament.

### **Additional Expense Information**

Lodging reservations and food arrangements are the responsibility of the school. The IGHSAU does not pay Iowa Central for lodging or meals. Each school is responsible for making and paying for their own arrangements.

### **Housing**

Iowa Central Community College offers air-conditioned apartment-style dorm facilities which will be available to teams participating in the state tournament in Ft. Dodge. The housing is predominantly located on the East side of the Iowa Central campus.

Space at the Iowa Central Community College housing complex is available for those schools desiring accommodations. Each apartment sleeps up to six with two bedrooms, bath, kitchen and a living room area. Each school will be allotted a maximum of five apartments, accommodating the official traveling party of 28. Coaches and players are not permitted to share an apartment. Iowa Central will attempt to accommodate requests for more than five apartments, based on availability.

Teams who wish to stay at Iowa Central should contact the ICCC Housing office at 515-574-1086 following your regional final game to reserve rooms for the tournament.

Schools playing their first game on Monday may check in on Sunday evening from 6:00-7:00 p.m. All other teams should plan to check in on the day of their first game. Check in at the complex will be 11:00 a.m. -12:00 p.m. on the day of the team's first scheduled game. All teams should check in at the Triton Café.

All schools must check out on Friday, as no Friday night stay is available. Each team should prepare the attached roster form, listing team members by room for check in.

“Credit card” type room keys will be provided during check-in.

### **Teams Under 125 miles from Fort Dodge**

No housing per diem is provided for schools under 125 miles.

Teams may request to be placed on a “waiting list” should apartments remain available after all teams exceeding the 125-mile distance have been accommodated. It is possible enough space at the ICCC housing complex will remain for additional teams to stay. Extra apartments will be assigned to school based on their distance to Fort Dodge. Teams further away will have first priority. Schools under 125 miles receiving apartments are responsible for housing costs, at \$50 per room, per night.

### **Housing Reminders**

All teams using ICCC facilities are obligated to observe housing and food service regulations. Teams are provided a packet of information from Iowa Central at check in so please review and share with your team and coaches. Coaches must include a review of acceptable behavior standards with their teams. Each school is responsible for properly chaperoning and controlling activities of all team members. Only the official travel party is permitted in the housing complex. Campus security will be in the dormitory area. Activity after evening games should be done only as a group, as individuals will be questioned by police upon late arrival or departure at the complex.

Linens, pillows, towels and blankets are not provided. Each team should bring their own linens, pillows, towels and blankets. Coin washers and dryers are available at the complex for use by participating teams. Washers and dryers are located in buildings 4, 7, 9B and 15. Rooms must be clean of all garbage upon checking out. There will be a \$100 fee per room for damage or cleaning.

### **Meals**

Meal service will begin with Monday morning breakfast. When your school arrives for its first meal, you must provide a copy of the Dining Roster. Meals are served at the Triton Café, located in the same area in which you check in when you arrive. The following meal schedule will be in place beginning with the Monday morning meal. Breakfast service Friday will be the final meal provided at the complex.

Breakfast—7:00 a.m.—9:00 a.m.

Lunch—11:00 a.m.—1:00 p.m.

Dinner—4:00 p.m.—6:00 p.m.

### **Meals for Teams Staying in the Residence Hall**

Teams staying at ICCC must dine as a group. **IMPORTANT**—A coach must accompany the team to all meals. Service will be denied those teams attempting to dine without a coach accompanying them.

### **Meals only, no lodging, for teams**

Schools must call Monica (515-574-1376) between 9:00 a.m. and 11:00 a.m. on the day meal service is desired. Leave a message on the voice mail at this number indicating your desire to

use meal service, and the number who will be at the meal. **IMPORTANT**—A coach must accompany the team to all meals. Service will be denied those teams attempting to dine without a coach accompanying them. It is mandatory that teams dine as a group.

Meal expenses are as follows:

Breakfast--\$5.64/person      Lunch--\$8.42/person      Dinner--\$8.42/person

NOTE: Shoes are required at all times in the dining room area. No food may be taken out of the dining room.

### **Roster Forms**

Three separate rosters are included.

The Check-In roster must be given to ICCC personnel at check-in time.

The Dining roster must be given to ICCC personnel at your team's first meal.

The Pass Gate roster is to be given to the pass gate attendant at Harlan Rogers Park upon your arrival for each game you play. The pass gate is located on the North side of the complex, just to the West (under the scoreboard) of the main entrance.

### **Practice Fields**

The diamonds located immediately north of the game fields at Harlan Rogers Park are available and may be utilized for practice or pre-game warm-up. The teams scheduled for the next games have priority on practice field space. There is no infield allowed on the game diamonds.

Grounders may be taken in the area between the dugouts and the foul line if time permits on the playing field. No team is allowed on the baseball field for any reason. The schedule for priority on the practice fields is as follows:

11:00 & 11:30 Games	Use of diamonds 4, 5, 6, 7, from 10:00 to 11:30
1:00 & 1:30 Games	Use of diamonds 4, 5, 6, 7, from 12:00 to 1:30
3:00 & 3:30 Games	Use of diamonds 4, 5, 6, 7, from 2:00 to 3:30
5:00 & 5:30 Games	Use of diamonds 4, 5, 6, 7, from 4:00 to 5:30
7:00 & 7:30 Games	Use of diamonds 4, 5, 6, 7, from 6:00 to 7:30

For Championships and Consolations on Thursday and Friday:

5:00 & 6:00 Games	Use of diamonds 4, 5, 6, 7, from 4:00 to 6:00
7:00 & 8:15 Games	Use of diamonds 4, 5, 6, 7, from 6:00 to 8:15
2:30 & 3:30 Games	Use of diamonds 4, 5, 6, 7, from 1:30 to 3:30
4:45 & 5:45 Games	Use of diamonds 4, 5, 6, 7, from 3:45 to 5:45
7:00 & 8:00 Games	Use of diamonds 4, 5, 6, 7, from 6:00 to 8:00

There are practice diamonds available at Fort Dodge High School and at Fort Dodge St Edmond. Contact those schools to make arrangements. Please unload your team and equipment at the practice field area and move the bus or team vans to the designated parking areas. Parking for team vehicles is by the practice diamonds north of the complex.

**Identification of Fields**

BVU Field on the pairing sheet is the west field, with Field 2 located just east of BVU. Veteran's and Dodger diamonds are located just East of the parking area. Harlan Rogers Complex is three miles north of Fort Dodge on Highway 413, directly across from the airport.

**Delays**

In case of a weather delays or cancellations, the IGHSAU will contact radio stations in the general area of Fort Dodge. We will also post the latest information on our website and release changes via social media.

Coaches please provide a cell phone number you can be reached at all times. In the event of a weather rescheduling, we also that each school notify their fans and parents as soon as possible. If we have a postponement, the IGHSAU reserves the right to move games to earlier start times or cancel consolation rounds.

**Streaming and IPTV**

All semifinal games will be available via CISN. The link to the stream is available on the IGHSAU web site.

Thursday and Friday's Championship games will be televised and live streamed on Iowa Public Television WWW.IPTV.org. Championship schedule can be found at (<http://www.ighsau.org>). Coaches in the championship games may be asked for in-game interviews and will be mic'd by the IPTV.

**Travel Party**

Each team's travel party is 28 members. You may have any number of players in uniform on the respective team bench as long as you do not exceed the 28 in your traveling party. Include only those people who have a softball or school-related function on your travel party. Players, coaches, administrators, managers, scorekeepers, statisticians, bat/ball kids, etc. may be included. Parents and/or spouses and children of coaches should not be listed on the travel party unless they perform a specific duty for the team.

**Admission**

Admission for all sessions of the tournament is \$10 per person. Children who have not started school (kindergarten) do NOT need a ticket to enter. IHSAA Administrator passes will be honored at all gates with proper identification. Smoking or use tobacco products is prohibited on any of the complex property.

On line tickets are again available through GoFan. Please direct your fans to the GoFan website if they wish to purchase tickets in advance. The GoFan website link is: <https://gofan.co/IGHSAU>. A separate entrance for GoFan ticket holders is located at the front gate of Harlan Rogers Sports Complex.

**Parking**

Parking will be North of the complex at a cost of \$5 per car.

**Sports Medicine Coverage**

Athletic trainers affiliated with Trinity Regional Medical Center in Fort Dodge will provide coverage throughout the week. The trainers are located in an air conditioned tent next to the restrooms at the softball complex. Please review the enclosed letter regarding the athletic trainers.

**Awards**

Trophies will be presented to the Champion and Runner-Up finishers in each class on the diamond immediately following each Championship game. Championship t-shirts will be presented to the winning teams. Participant medallions and trophies will be presented to all teams on the diamond upon completion of their final game.

Each player will receive an Iowa Farm Bureau autograph softball. The softballs will be presented to each coach prior to the first game of the tournament. Each team is provided 18 medallions, and 20 Autograph softballs. Additional awards may be purchased by the school and ordered by the athletic director. Please contact Monte Wilson at the state office to order additional awards. He can be reached at 515-401-1837 or by email at [monte@ighsau.org](mailto:monte@ighsau.org).

Schools will be billed for extra awards or softballs ordered.

**All-Tournament Ballots**

All tournament ballots will be given to coaches at the pre-game meeting at the practice field with Mike Stanley or Craig Snider before the first contest. Please remember to send your votes for the all-tournament team to Jason Eslinger.

**Sportsmanship**

Sportsmanship will be a point of emphasis for our fans and spectators at Ft. Dodge. Please share the Softball Sportsmanship information with your parents and fans.

Please contact the IGHS AU at 515-401-1832 with any further questions.

2018 SOFTBALL HOUSING CHECK -IN ROSTER

SCHOOL \_\_\_\_\_

Arrival Date \_\_\_\_\_

Departure Date \_\_\_\_\_

Room 1

Room 2

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Room 3

Room 4

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Room 5

Room 6

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Head Coach

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Head Coach Cell Phone: \_\_\_\_\_

2018 SOFTBALL DINING ROSTER

SCHOOL \_\_\_\_\_

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| 2.  | _____ | 16.            | _____ |
| 3.  | _____ | 17.            | _____ |
| 4.  | _____ | 18.            | _____ |
| 5.  | _____ | 19.            | _____ |
| 6.  | _____ | 20.            | _____ |
| 7.  | _____ | 21.            | _____ |
| 8.  | _____ | 22.            | _____ |
| 9.  | _____ | 23.            | _____ |
| 10. | _____ | 24.            | _____ |
| 11. | _____ | 25.            | _____ |
| 12. | _____ | 26.            | _____ |
| 13. | _____ | 27.            | _____ |
| 14. | _____ | 28. Head Coach | _____ |

Cell Phone: \_\_\_\_\_